

**Minutes from School Without Walls High School  
Home-School Association Executive Board Meeting**

**December 7, 2016**

- 1. Melody Webb** called the meeting to order at 6:45 pm. In attendance were executive board members Michael Cervino, Jennifer Boulanger, Musarat Bozai, David Brewer, Ed Crowder, Tracey Duffles, Hafsatu Iro, Richard Trogisch, Sylvia Isaac, and Simone Anderson. Not Present: Ashanti Kiridena, Dori Gillman, Vince Morris, Gina Arnold, and Corey Parker. Also in attendance: Amanda Lindamood.
- 2. Minutes.** The minutes from the October 27 and November 17 Executive Board meetings were approved unanimously.
- 3. Stress-Reduction Initiative Update.** Mr. Trogisch introduced Amanda Lindamood to update the board members about her progress addressing student stress. Amanda is working on capacity building. A survey went to parents through Penguin Nation and results will be used to assess capacity building needs and to see what else is should be addressed. She is hoping to begin parent workshops in February.
- 4. Administration Update.** Mr. Trogisch told the board members that a survey from the tech department will be coming out soon. The Honors grade bump will be going through for this school year and going forward. DCPS recognized Math, Humanities, and certain History classes as being honors level classes this year. They will not apply the designation retroactively. Mr. Trogisch reported that the AP course pass rate (students scoring a “3” and above) went up and is now at 76% for Walls students.
- 5. Treasurer’s Report.** Michael Cervino reported that approximately \$32,000 has been raise so far and the HSA is halfway to meeting the fundraising goal. So far, there have been approximately \$25,000 in expenses and to date the HSA has funded: 30 computers (from last year’s Auction proceeds), 100 calculators for students to use during tests, Model UN entry fees, 3-D printers, stipends for coaches (for non-DCPS sports), a choral accompanist, food for the school-wide picnic and teacher appreciation lunch. Three requests are pending:
  - Poetry Club T-Shirts - \$158
  - STEAM Club CNC machine - \$700
  - Photo Equipment - \$300 (earmark from Auction Funds)

It was moved and seconded to approve these requests. The motion was agreed to unanimously.

- 6. Walls Wear Update.** Michael Cervino reported that the new club, Future Business Leaders of America, will be taking over management and sales of Walls Wear. All inventory will be given to the club for a sale next week, 90% of the proceeds will be used to buy new merchandise, and 10% will be retained by the club. Michael will create a “child” account to deposit money and pay for merchandise. The club will also be handling the sales of sports T-Shirts.
- 7. Committee Updates**

- **Sports Boosters.** David Brewer reported that the Boosters raised \$290 from the Potbelly fundraiser. He also reported that the Boosters are establishing a Team Parent Liaison for each sport. The team parents will work with the Athletic Director on issues related to the respective sport. Roger Caruth will be the liaison to coordinate and work with the team parents. Roger and the Athletic Director are recruiting parents for the positions (and are requesting a 2-year commitment).
- **Van Purchase.** David Brewer provided an update on the possible purchase of a van for the school. He has obtained quotes for the purchase of two vans and insurance. Discussion centered around liability issues and it was agreed more research was needed. David noted that he would reach out to three DCPS and three private schools to research how they handled school owned vehicles. Mr. Trogisch noted that OSSE owns the fleet of yellow school buses. Michael Cervino reported that there was sufficient HSA reserves to fund buses and the first year of operating expenses.
- **Fundraising Update.** Tracey Duffles reported that the Auction committee is meeting and that Don Montuori has agreed to co-chair the Auction committee. She noted that there would be a phone-a-thon later this week targeting families who have not yet contributed to the HSA. There will also be an end of year appeal.

**8. Adjournment.** The meeting was adjourned at 7:50 pm.